

## Exhumation of Cadaver(s)

The City Housing and Land Management Office and its Antonio C. Acharon Memorial Park (ACAMP) division facilitates the removal of cadaver(s) after buried for five (5) consecutive years.

<b>Office or Division:</b>	City Housing and Land Management Office			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	G2C			
<b>Who may avail:</b>	Who may avail: Next-of-kin with their departed ones buried/stored at ACAMP.			
<b>CHECKLIST OF REQUIREMENT/S WHERE TO SECURE</b>		<b>CHECKLIST OF REQUIREMENT/S WHERE TO SECURE</b>		
1.Public Advisories; 2.Letter of Request for exhumation permits; 3. Exhumation Permits; 4. Inspectorate team; 5. Others		CHLMO-ACAMP CHLMO-ACAMP  City Health Office – Medico Legal division City Health Office – Sanitary Inspection division		
<b>CLIENT STEPS</b>	<b>AGENCY ACTIONS</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Coordinate with ACAMP as to their Plan (s) on the fate of their exhumed departed one(s).	1. Prepare to store, pull-out, re-interment or placed at the common bone chamber (perpetual).		30 minutes	ACAMP Administrative Aide I
	2. Before, during and after exhumations, Proper handling, verification, checking, counter-checking, marking then recording commenced and concluded.		3 hours	ACAMP Administrative Aide I
	3. Waste disposal.		1 hour	ACAMP Administrative Aide I
	<b>TOTAL</b>		<b>4 hours and 30 minutes</b>	
<b>END OF TRANSACTION</b>				